

Middletown Public Schools -Board of Education

Facilities Committee Meeting Minutes

Held on January 21, 2015 at the Bielefield Elementary School

Called to Order at 5:30 PM

Members present:

Vincent Loffredo, Judy Yoder, David Bauer, John Giuliano, Cheryl McClellan, Steven Kovach, Principal Jeff Fournier and Building Superintendent Cherie Belin

Absent members were Dr. Patricia Charles, Marco Gaylord, Thomas Serra, Ed McKeon, and Cheryl McClellan

Introduction of attendees.

- I. Tour of the school was lead by Principal Jeff Fournier and Building Superintendent Cherie Belin along with discussions of the needs (handout given) of the school as follows:
 - Classroom #1 – Exterior door has water leaks and the Facilities Department will review this further
 - Classroom #3 – No exhaust fan in bathroom and the Principal is requesting to know if this is a code violation. The teachers are not enamored with the terrazzo flooring. Vents may need to be cleaned and floor drain needs to be checked. There is an occasional gurgle from the classroom sink and the 4th window to the left needs a new screen replaced.
 - Classroom #5- Special Ed room has no issues.
 - Classroom #7- There is an ant problem on the right hand side of room under bulletin board wall and bees are on the outside perimeter.
 - Door #6- The lights won't turn off when they are coding out and leaving the building.
 - Classroom #8 – The storage closet that holds the septic system, does not vent well and teacher constantly complains of odor. Judy Yoder had stated that the engineers have given approval for the 'grinder' pump. Suggestions were made by David Bauer to request that City Sewer & Water inspect the tank.
 - Cafeteria- Exterior door hinge has been bent and needs adjustment. There are three (3) seats missing for the cafeteria tables. The Facilities Department will research replacements.
 - Hallway outside room #7, 10, gym (by main office) 3rd grade hall double doors- all leak.
 - Classrooms # 1, 3, 22, 23 & 24 have leaks

- There are no issues with playground area but the parking lot has some pole lights that are out in front of the building
- The gym outside door has evidence of a leak that continues down the entire wall.
- The new security system was discussed however; there isn't a definite date as to when this system will be installed. Jeff Fournier would like to see this completed by September 1, 2015 however, that may not be possible.
- Cold temperatures have been a constant problem in classrooms # 9, 10, 11, 22, 23 and 30 where they are all cold and classroom #22 complains of cold air blowing from the vents
- Classroom # 13- has no issues.
- Rooms #2 and #4 have lock issues.

II. Visit with Bill Lee from UIC Energy, LLC to discuss Energy Solutions

Mr. Lee stated that his company has completed a few projects in Middletown pertaining to LED lights. Their firm is based out of Rocky Hill where they just opened a new facility. The products are manufactured in China and delivered to their manufacturing plant in Wallingford, CT. UIC is a manufacturer of LED lights and they work closely with Vendors for installation. They can provide us with a State of CT list of approved vendors, as well as incentives and interest free financing (upon qualifying) for certain items and can assist with the installation. The company carries 100 products in their line and they provide a five (5) year warranty on all installations.

Bielefield currently has T8 tubes in fluorescent lights and UIC has a retro LED kit where they remove the ballasts and then install 40 watts LED and this will cut consumption in half. They stated they can provide a school audit at no cost to the District although; we would need to provide UIC with some utility data.

Judy Yoder discussed the for LED and solar panels for the MPS schools and will discuss this further with Sodexo's Energy Management Group for further details. and put together an option package and she will touch base with her Sodexo contacts. Vinnie Loffredo discussed reaching out to his contacts at ACES and made a suggestion that we request UIC to provide a cost free analysis of a few schools.

III. Update for Middletown High School Wall Repair

Judy Yoder met with City Hall personnel to discuss the MHS Wall Repair further. City Legal Counsel is working diligently to provide and bring closure to this item. Judy Yoder stated that a report on the MHS wall repair was located dated 2009. Once Dr. Charles has had a chance to review this document it will be issued to the appropriate parties.

III. FCAP Update

Vinnie Loffredo asked Judy Yoder to send out the FCAP report to all members of the committee, and this has been completed

IV. Status and Update of School Safety Infrastructure.

Done

V. Other Miscellaneous Item(s) for Discussion

Future meetings are at the following locations:

- 02/18, 03/18, 04/15, 05/20, 06/17, 09/16, 10/21, 11/18, 12/16 and 01/20/16 meetings will be at the Board of Education at 5:30 PM
- There are no meetings in July and August 2015

Meeting adjourned 7:49 PM.

Minutes recorded by Leslie A. Spatola,

Leslie A. Spatola,
Committee Recording Secretary